



G.D.MITTAL SCHOOL SARDARSHAHAR

ADMISSION FORM



PS-ID / Registration No.

Date

Section

(To be Filled by office Only)

NURSERY LKG UKG I II III IV V VI

Personal Details

(fill the form clearly in CAPITAL LETTERS only)

Student's Name :

Father's Name : Occupation

Father's Qualification : Mobile No.

Office address :

Mother's Name : Occupation

Mother's Qualification : Mobile No.

Income of Father/Guardian :

Date of Birth : (In Words):

Gender (M/F) : Blood Group : Category*(GEN/OBC/SC/ST/PH) :

Residence address :

City : STATE NATIONALITY PIN

Phone (Residence) : Phone (Office): SMS/Whatsapp

E-Mail ID :

School Transport : Yes No

Previous School :

Marks Obtained : Grades Obtained : Exam. Board :

Medical information (if any) allergy/any treatment medicine in use.

Enclosures

Birth Certificate(Copy) Student's Aadhar Card (Copy) Transfer Certificate (Original)

Mark Sheet of Previous Class (Copy) Recent 4 Passport Size Color Photographs

I have read the 'Terms & Conditions' of the Institute mentioned in the prospectus and given Overleaf. I agree to abide by the same, my particulars are given below:

Date :

Sincerely

Place :

(Signature of Father/Mother)

(Signature of GUARDIAN)

(Please tick ✓ the relevant box.)

FOR OFFICE USE ONLY

Details of Payment made Registration Fee Admission Fee 1st Installment PDC

Cheque/Demand Draft No./Cash _____ Amount () _____ Drawn on: _____ Date: _____

PS-ID/Registration No. _____ Office Receipt No.: _____ Receipt Date: _____

Terms & Conditions

1. The Student who is enrolled with G.D.MITTAL SCHOOL will have to work hard regularly. In case, if the teachers feel that the student is not working hard, creating indiscipline or using unfair means in the Institute or the bus, irregular in attendance, not responding properly, he/she may be expelled from the Institute. The decision of the Principal in this regard will be final and binding on the student No fee or part of the fee will be refunded in such cases.
2. If any student absents himself/herself for more than 10 days continuously without any prior written application, he/she will not be allowed to attend /join the classes, he/she may be deemed to be expelled from the Institute. No separate intimation will be sent to the parents. No fee or part of the fee paid/encashed will be refunded in such cases. The decision of the PRINCIPAL in this regard will be final and binding on the students & parents.
3. Incomplete form will be rejected, it is compulsory to attach self attest photocopy of last class marksheet, birth certificate, adhar card, T.C. (original) and affix a recent passport size color photograph along with the admission form.
4. The student should also staple three extra passport size color photographs with the form. School reserves the right to use the photograph and name of the student for publicity in all kinds of media.
5. The parents can meet the Principal for any enquiry about their ward's progress or any other problem concerning their ward with prior appointment only.
6. Any change of address, mobile no. & e-mail ID should be notified in writing to the office within 10 days.
7. Any Study material given during the classes or otherwise, will not be given to those students, who are absent without prior application from the parents..
8. It is the responsibility of the parents to submit the fee of their ward in time as per schedule given in the prospectus. They should not expect reminders and calls from the School. They themselves should be concerned equally to pay the fees as attending the classes by their ward.
9. Fees once paid shall not be refunded under any circumstances.
10. If the tuition fee is not paid in lump sum, submission of post dated cheques is mandatory In case, post dated cheques are not submitted or get bounced then a late fee of Rs. 20 per day shall be charged on the installment due. However, installment will be accepted with late fee only upto end of the month in which the installment gets due after which the name of student will be stuck off.
11. Each student will be issued an identity card. The entry in the School will be only with Identity card. If the Identity card of a student is lost/misplaced, a duplicate I-card can be asked from the Institute against payment of Rs. 150.
12. If any cheque is bounced for whatsoever reason, a fine of Rs.200 will be charged separately from the student along with the fee installment. This amount will be charged in cash only.
13. In case if any parent/guardian misbehaves with any staff member of the Institute, his/her ward can be rusticated from the Institute and no claim of refund of such student will be entertained. The decision of the Principal will be final and binding on the student and parent/guardian.
14. G.D.MITTAL SCHOOL reserves its right to make any alteration in its programs / venue / timing and days of classes Without any prior notice to anybody. The decision of the Principal will be final and binding on the students & the parents.
15. Dress Code is mandatory for every student every day.
16. Unnecessary things are not allowed in School Campus. (mobile phone, ornaments, Fissionable items etc.)
17. The School authorities will not be responsible for the loss or damage of pupil's belongings.
18. Student is not allowed to bring junk/fast food For lunch. healthy food is appreciated.
19. Provide a handberchief/Napkin along with student daily.
20. Student should reach school in time, else will not be allowed to enter in the school premises.
21. If student delebrately damage the school property than suitable financial action will be taken by school.
22. Parents are supposed to check and sign ward's school diary regularly.

(Signature of the Parents/Guardian*)
(Name and Relation)